



DIGITAL SOLUTIONS

SYNERGI LIFE REPORTS AND STATISTICS TRAINING 1

Course code: SY-03
Duration: 1 day

Prerequisite:
SY-05 Synergi Life case handler training is required.

DESCRIPTION

The course will take you through the basic structure in the search engine.

The following topics are covered:

- Simple searching
- Know how and when to use the different report types in Synergi Life
- Create useful everyday reports
- Save your best reports as favourites and share them with colleagues
- Make graphs and colorful diagrams in selection report

You will also learn how to report actions in connection with the case, and how to find your own cases, closed actions and cases in process.

LEARNING OBJECTIVES

The course will enable you to make simple reports and statistics, using searches and interpret results based on Synergi Life data.

TARGET GROUP

Users who will be working on searching and reporting in Synergi Life.